Student Offense	**Level**	**1st Offense**	**2nd Offense**	**3rd Offense**	**4th Offense**
Dress Code	1	Conversation with student, provide appropriate alternative clothes/notify parent	Parent called, must bring appropriate clothes	Lunch detention, change of clothes from parent	After school detention, parent must bring change of clothes, Refer to principal
Cheating	1	Talk to student and notify parent and redo assignment. loss of recess	Parent called and redo assignment recess detention (1 day)	Parent conference, redo assignment Recess detention(1 day) and after school detention (1 day)	Level 3- Principal Conference with teacher and parents-Recess and lunch detention (3 days) Administrative detention (2 days)
Classroom disruption	1	Talk to student/notify parent. 5 min recess	Parent notify/loss of recess	Call Parent/ Loss of full recess and lunch detention (2 days)	Parent Conference/ after school detention (1 day)/loss of recess and lunch detention (3 days)/Refer to principal
Disorderly conduct	1	Talk to student/notify parent. Loss of recess	Parent notify/after school detention	Call Parent/ Loss of full recess and lunch detention (2 days)	Parent Conference/ after school detention (1 day)/loss of recess and lunch detention (3 days)/Refer to principal
Disrespect of others and/or school property	1	Talk to student/notify parent. Loss of recess	Parent notify/after school detention (1 day)	Call Parent/ Loss of full recess and lunch detention (2 days)	Parent Conference/ after school detention (1 day)/loss of recess and lunch detention (3 days)/Refer to principal
False and/or misleading information	1	Talk to student/notify parent. Loss of recess	Parent notify/after school detention (1 day)	Call Parent/ Loss of full recess and lunch detention (2 days)	Parent Conference/ after school detention (1 day)/loss of recess and lunch detention (3 days). Refer to Principal
Insubordination	1	Talk to student/notify	Parent notify/After	Call Parent/	Parent Conference/ after school detention

		parent. Loss of recess	school detention (1 day)	Loss of full recess and lunch detention (2 days)	(1 day)/loss of recess and lunch detention (3 days). Refer to Principal
Misconduct on bus/school approved transportation (shouting, standing, out of seat, throwing things out of the window)	1	Talk to student/notify parent. Loss of recess	Parent notify/After school detention (1 day)	Call Parent/ Loss of full recess and lunch detention (2 days)	Parent Conference/ after school detention (1 day)/loss of recess and lunch detention (3 days). Refer to Principal
Profane/obscene or abusive language/materials	1	Talk to student/notify parent. After school detention (1 day)	Parent notify/After school detention (2 days)	Call Parent/ Loss of full recess and lunch; after sch. detention (3 days)	Parent Conference/ Lunch and recess in the office 3 days and 1 in-schoool suspension Refer to Principal
Cellular phone/technology violation	1	Talk to student/notify parent. Loss of recess	Parent notify/after school detention (1 day)	Call Parent/ Loss of full recess and lunch; after sch. detention (2 days)	Parent Conference/ Loss of full recess and lunch 3 days; after sch. detention (3 days); Refer to Principal
Fighting (Verbal)	2	Notify Parent. Loss of recess & lunch detention (1 day).	Notify parent. Loss of recess and lunch detention (2 days); after school detention (1 day)	Notify parent. Recess & Lunch detention (5 days) After school detention (2 days)	Parent/teacher/principal conference. Refer to counselor. Lunch and Recess detention (5 days) Administrative detention (3 days)
Forgery	2	Notify Parent. Lunch & Recess detention. (1 day)	Notify Parent. Lunch & Recess detention (2 day) After School Detention (1 day)	Notify parent. Parent/Teacher Conference. Lunch & Recess detention (3 days) After School Detention (2 days)	Parent/teacher/principal conference. Refer to counselor. Lunch & Recess detention (5 Days) Administrative detention. (3 days)

Stealing	2	Notify Parents. Restitution. Loss of recess and lunch detention (1 day)	Notify parents. Restituion Lunch & Recess Detention (2 day). After School Detention (1 day)	Notify parents. Parent/Teacher Conference Restituion. Lunch & Recess detention (3 days) Administrative Detention (3 days).	Refer to Principal. Conference with parent/teacher/principal. Restitution. Suspension (In school) 1 Day Refer to Counselor
Other serious misconduct at administrator's discretion	2	Notify Parent. Lunch & Recess detention. (1 day)	Notify Parent. Lunch & Recess detention (2 day) After School Detention (1 day)	Notify parent. Parent/Teacher Conference. Lunch & Recess detention (3 days) After School Detention (2 days)	Refer to principal. Lunch & Recess detention (5 Days) Administrative detention. (3 days)
Sexual harassment	3	Notify Parent; Report right away to administrator. Talk to student/notify parent. Lunch/recess detention – 1 and 1 after school detention	Notify Parent; Report right away to administrator. Lunch & Recess detention (3 day) 2 days after school detention.	Notify Parent; Report right away to administrator. Suspension (In school) 2 days	Notify Parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Physical Attack Depending on the severity, consequence can escalate based on Administrator's discretion	3	Notify parent; Report right away to administrator. Lunch/recess detention – 1 2 days after school detention.	Notify parent; Report right away to administrator. Lunch/recess detention – 3; 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return

Breaking and Entering	3	Notify parent; Report right away to administrator and authorities. Lunch/recess detention – 3; 2 days after school detention.	Notify parent; Report right away to administrator and authorities. Lunch/recess detention – 3 In-School suspension (1 day)	Notify parent; Report right away to administrator and authorities. Suspension (Out of School) 2 days Mandatory conference with parent on morning of return	Notify parent; Report right away to administrator and authorities. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return
Destruction of property or vandalism	3	Notify parent; Report right away to administrator. Lunch/recess detention – 3; 2 days after school detention.	Notify parent; Report right away to administrator. Lunch/recess detention – 3; 4 days after school detention.	Notify parent; Report right away to administrator and authorities. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Extortion	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator. 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Fighting (physical) Depending on the severity, consequence can escalate based on Administrator's discretion	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator. 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Gross Insubordination/Open Defiance	3	Notify parent; Report right away to administrator.	Notify parent; Report right away to administrator.	Notify parent; Report right away to administrator.	Notify parent; Report right away to administrator. Suspension (In school) 2 days Suspension (Out

		2 days after school detention.	4 days after school detention.	Suspension (In school) 2 days	of school) 2 days Mandatory conference with parent on morning of return
Possession of Contraband (cigarettes – see Drugs below)	3	Notify parent; Report right away to administrator and police. 2 days after school detention.	Notify parent; Report right away to administrator and police. 4 days after school detention.	Notify parent; Report right away to administrator and police. Suspension (In school) 2 days	Notify parent; Report right away to administrator and police. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Stealing ($50 - $299)	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator and authorities Suspension in school 1 day	Notify parent; Report right away to administrator an authorities. Suspension (Out of school) 2 days	Notify parent; Report right away to administrator an authorities. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return
Trespassing	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator. 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Physical aggression on an employee or contracted personnel	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator an authorities. Suspension in school 1 day	Notify parent; Report right away to administrator. Suspension (out of school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return
Threats	3	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator. 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (In school) 2 days	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return

Eloping from class/school grounds	3	Notify parent; Report right away to administrator. 2 days recess in the office.	Notify parent; Report right away to administrator. 2 days after school detention.	Notify parent; Report right away to administrator. 4 days after school detention.	Notify parent; Report right away to administrator. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return
Threats to employees, volunteers or students	4	Notify parent; Refer to administrator. Contact local authority. Suspension (In school) 2 days	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing; Mandatory conference with parent on morning of return
Bomb Threats Explosion/firecrackers Move immediately to second consequence	4	Notify parent; Refer to administrator. Contact local authority. Suspension (In school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing; Mandatory conference with parent on morning of return
Drugs	4	Notify parent; Refer to administrator. Contact local authority. (Out of school) 2 days Mandatory conference	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing;	Notify parent; Refer to administrator. Contact local authority. Possible expulsion from school.

		with parent on morning of return	morning of return	Mandatory conference with parent on morning of return	
False Fire Alarm Consequence dependent upon grade level at Principal's discretion	4	Notify parent; Refer to administrator. Contact local authority. Suspension (In school) 1 day	R Notify parent; efer to administrator. Contact local authority. Suspension (In school) 2 days	R Notify parent; efer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return with Principal and Superintendent
Fire Arms/Weapons (if pen knife unintentional and did not show to others- 1 in-school suspension)	4	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return with Principal and Superintendent	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing; Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Possible expulsion from school.
Physical Sexual Offense	4	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing;	Notify parent; Refer to administrator. Contact local authority. Possible expulsion from school.

		with parent on morning of return	return with Principal and Superintendent	Mandatory conference with parent on morning of return	
Vandalism ($1000 or over)	4	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return with Principal and Superintendent	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing; Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Possible expulsion from school.
Other	4	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 2 days Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 5 days Mandatory conference with parent on morning of return with Principal and Superintendent	Notify parent; Refer to administrator. Contact local authority. Suspension (Out of school) 10 days Board of Education hearing; Mandatory conference with parent on morning of return	Notify parent; Refer to administrator. Contact local authority. Possible expulsion from school.

***Discretion lies with the building principal in all instances.**